

To 致: **The Hongkong and Shanghai Banking Corporation Limited**
香港上海滙豐銀行有限公司

Automatic Payments Centre, Account Services: 賬戶服務, 自動轉賬中心:
 12/F, Tower 1, HSBC Centre, 1 Sham Mong Road, Kowloon
 九龍深旺道1號滙豐中心1座12樓



DIRECT DEBIT AUTHORISATION AMENDMENT/CANCELLATION FORM
直接付款授權書更改/取消表格

- Note 注意: 1. Please complete in Block Letters and tick where applicable. 請用正楷填寫, 並在適當的地方加上劃號。
 2. Two working days are usually required to effect amendment/cancellation. 更改/取消通常需時兩個工作天始能生效。
 3. *If left blank, all authorisations in favour of the beneficiary will be cancelled. *如留空此欄, 所有付款予受款人的授權書均予取消。
 4. #Per Payment or Per Month, #每次或每月。
 5. Please notify the beneficiary of the changes. 請將更改的資料通知受款人。
 6. You may amend/cancel the direct debit authorisation through HSBC Internet Banking. 您亦可透過滙豐網上理財更改/取消匯款付款授權。
 7. This form should only be used to amend or cancel any direct debit authorisations that have been set up on HSBC bank accounts. Please contact the respective merchants directly to amend or cancel any direct debit authorisations that have been set up on HSBC credit card accounts. 此表格只適用於更改/取消總本行戶口過賬的直接付款授權指示。如欲更改/取消總信用卡戶口過賬的直接付款授權指示, 請直接聯絡有關商戶。

Date 日期	day 日 / month 月 / year 年

I/We hereby request to amend/cancel the following direct debit authorisation(s) 本人(等)現更改/取消下列直接付款授權:

Cancellation 取消			
	Name of Beneficiary 受款人名稱	*Debtor Reference *付款人編號	Effective Date 生效日期
1.			
2.			
3.			
4.			
5.			

Amendment 更改			
	Name of Beneficiary 受款人名稱	Debtor Reference 付款人編號	Effective Date 生效日期
1.	The Community Church of Hong Kong Limited		
Tick 劃號	Type of Instruction 指示類別	From 由	To 至
	Debtor Reference 付款人編號		
	Payment Limit 付款限額		
	#Payment Frequency #付款週期		
	Expiry Date 到期日		
	Suspension Period 暫停期間		
	Reactivation of Direct Debit 恢復直接付款		
2.	Name of Beneficiary 受款人名稱	Debtor Reference 付款人編號	Effective Date 生效日期
Tick 劃號	Type of Instruction 指示類別	From 由	To 至
	Debtor Reference 付款人編號		
	Payment Limit 付款限額		
	#Payment Frequency #付款週期		
	Expiry Date 到期日		
	Suspension Period 暫停期間		
	Reactivation of Direct Debit 恢復直接付款		

Signature(s) 簽署 X	Account Name 戶口名稱
	Account Number 戶口號碼
	Contact Telephone Number 聯絡電話號碼

For Bank Use Only 銀行專用
Authorised Signature with Branch Chop

APC070R12-m (160500) FW